

CABINET

DATE OF MEETING: 5th NOVEMBER 2020

TITLE OF REPORT: REVISED DRAFT UPDATE TO CONTRACT
STANDING ORDERS

Report of: Head of Corporate Services

Cabinet member: Councillor James Radley, Deputy Leader and
Finance

1 PURPOSE OF REPORT

1.1 To present the revised draft update to Contract Standing Orders to Members for discussion and consideration.

2 OFFICER RECOMMENDATION

2.1 That Cabinet approves and recommends the Contracts and Standing Orders to Council for inclusion in the Constitution.

3 BACKGROUND

3.1 The purpose of Contract Standing Orders (CSO) is to set clear rules for the procurement of goods, works and services for the Council. The rules should ensure that the Council is fair and accountable in its dealings with contractors and suppliers. Contract Standing Orders are also intended to ensure that the Council obtains value for money and that it is taking good care of public funds.

3.2 Purchasing decisions and processes are important because the money involved is public money. The purpose of these Contract Standing Orders (CSOs) is to provide a structure within which purchasing decisions are made and implemented. These Contract Standing Orders are made in accordance with the requirements of Section 135 of the Local Government Act 1972. The previous Contract Standing Orders had been in place for some time without formal review. There is no substantial change to the regulations previously in place, these have purely been updated to be easily understandable and reflect changes in the structure of the organisation.

3.3 The revised draft Contract Standing Orders are set out in Appendix 1.

4 CONSULTATION

4.1 This draft update was presented to the Council's Overview & Scrutiny Committee and whilst discussing and exploring the document, no suggestions or amendments were proposed. It has been through internal consultation including the Legal Team.

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APPENDICES

Appendix 1 – Draft Contract Standing Orders.

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